

MONTH \_\_\_\_\_

Daily Check-List

Year \_\_\_\_\_

INDOOR & OUTDOOR AREAS

Indoor and outdoor play areas must be inspected daily for basic health and safety and documented on a daily inspection log. Any problems noted must be corrected before the play area is used by children. Documentation must be maintained for 12 months.

Indoor: Heat/AC Vents, Filters, Exhaust Fans, Ceiling Fans, Dryer Vents, Smoke Detectors, Hazards and Sharp Objects, **Toxics**.

Outdoor: Connectors, Moving Parts, Fall Zones/**Resilient Surface**, Supports, Plastic Equipment, Fence is Secure & Continuous, Hazards & Sharp Objects, **Toxics**. Check for insects' hives/nests or animal droppings, and water that must be dumped after rain.

Date	Indoor checked	Outdoor checked	Inspected by	Problems noted / Corrected
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